

Pacific Trails Middle School Discipline Policies 2018-19

BEHAVIOR

The list of school expectations ([see Disciple Policies Table](#)) and the consequences for not meeting these expectations is not all-inclusive and is meant as a general guide for disciplinary action. Our school believes in a progressive discipline approach and will utilize these strategies when meeting with individual students.

STUDENT TECHNOLOGY PLAN

In an effort to provide technological access and educational resources to every student, Pacific Trails Middle School permits personally-owned technology (cell phones, notebooks, handheld devices, etc.) on school property for **academic purposes only**. All students MUST adhere to the Acceptable Use Policy (AUP) signed at the beginning of the school year. Failure to abide by the AUP and/or misuse of electronic devices may result in confiscation (returned only to a parent) and/or progressive disciplinary action which may include suspension or loss of this privilege. **As technology is constantly changing, administration reserves the right to alter or modify the Student Technology Plan. Students will be adequately notified of any changes, additions, or modifications as they occur.**

Personal Property: Students are responsible for their possessions, and bring their personal devices to school at their own risk. The San Dieguito Union High School District assumes **NO RESPONSIBILITY** for lost or stolen electronic devices.

Cell Phones: Unless otherwise directed by a staff member, cell phones should be turned off and out of sight during class/instructional time. Cell phone usage in a classroom is strictly guided by teacher discretion in their respective class and for instructional use only. Unauthorized cell phone photos or video is prohibited at school and subject to progressive disciplinary action and/or loss of privilege.

Electronic Devices : Personal Devices such as Tablets, iphones, Smart Watches, laptops, ipads, etc. on campus are to be used responsibly and for academic purposes **only**. Students are accountable for the content and usage of their personal devices (including all documents, images, videos, etc). Students must ask permission to use their personal devices during the instructional period. Failure to comply with these guidelines will result in progressive disciplinary action and/or loss of privilege.

Violations of the Student Technology Plan may include confiscation, parent contact, and disciplinary action.

PERSONAL PROPERTY

Students who bring their personal property to school do so at their own risk. SDUHSD assumes no responsibility for lost money, bikes, skateboards, technological devices, etc. Please remember to LOCK your bikes and/or skateboards.

STUDENT DRESS CODE

We believe that appropriate clothing for school contributes to a student's overall attitude. A student's appearance is a direct reflection of pride in oneself. Students are to wear clothing that is not disruptive to the education process, or offensive toward others. The following are guidelines for clothing attire at Pacific Trails Middle School. It is expected that students will:

1. Wear shirts that are at least waist length and do not expose the stomach or chest area.
2. Wear skirts and shorts that are an appropriate length for school.
3. Wear clothing that does not advertise the use of tobacco, alcohol, drugs, and/or violence.
4. Wear shirts/clothing appropriate for school. Offensive or inappropriate slogans and pictures are not appropriate.
5. Students may not wear sheer shirts, tube tops, spaghetti strap tops, undergarments showing, tank tops with low cut underarms, halter-tops or other backless tops.
6. Wear clothes that fit. Sagging pants, hanging belts, exposed underwear, or pant legs dragging on the ground are not permitted.
7. Wear shoes at all times.
8. Be safe. Chains of any kind or spiked apparel is not permitted.

When a violation of dress guidelines occurs, the student may receive the following consequences:

1. Student may be asked to turn shirt inside out.
2. Asked to wear PE clothes.
3. Telephone call to parents for a change of clothes.
4. Student may be sent home.

Continued dress code violations will be considered defiance and will be referred for disciplinary action.

ACADEMIC HONESTY

Honest behavior is an expectation for all students in the San Dieguito Union High School District. The purpose of this regulation is to create and maintain an ethical academic atmosphere.

DISHONEST BEHAVIORS

Specific types of academic dishonesty that will not be tolerated include:

1. **Cheating on tests** – Any intentional giving of our use of external assistance relating to an examination, test, or quiz, without express permission of the teachers. This includes, but is not limited to, looking on another student's paper, sharing answers, or copying another student's paper.
2. **Fabrication** – Any intentional falsification or intervention of data citation, or other authority in an academic exercise.
3. **Unauthorized collaboration** – While collaboration is often encouraged, unauthorized collaboration is not permitted.
4. **Plagiarism** – Any intentional representation of another's ideas, works, or works as one's own. Plagiarism includes the misuse of published material, electronic material, and/or the work of other students. The original writer who intentionally shares his work for another to copy, without the permission of the teacher, is also engaged in plagiarism.
5. **Alteration of materials** – Any intentional and unauthorized alteration of student, teacher, or library materials.
6. **Forgery** – Any unauthorized signing of another person's name to school related documents.
7. **Theft**- Any unauthorized taking of academic materials.
8. **Transfer of unauthorized materials** – Any giving or selling of academic materials gained through unauthorized means.

CONSEQUENCES

Any alleged violation of this policy will be investigated thoroughly and appropriate disciplinary measures will be taken, in accordance with Board Policy. One or more of the following consequences may occur.

First Offense:

- a. Student will receive a zero on the assignment.
- b. The teacher will send "FILE" referral to the office.
- c. The teacher will notify the parent.

Second Offense:

- a. Student will receive a zero on the assignment.
- b. The teacher will send a referral to the office.
- c. The Assistant Principal will call the parent.
- d. Student will be placed on academic probation and will sign an academic probation contract.
- e. Student will either serve detention and/or Saturday School as appropriate.

Third Offense:

- a. Student will receive a zero on the assignment.
- b. The teacher will send a referral to the office.
- c. Assistant Principal will call the parent.
- d. The student will be suspended from school.
- e. Actions may result in a reduction in class grade.

