

Pacific Trails Middle School Discipline Policies 2017-18

BEHAVIOR

The following is a list of unacceptable behaviors and the possible consequences of each. This list is not all-inclusive and is meant as a general guide for disciplinary action.

EXPECTATIONS	POSSIBLE CONSEQUENCES
1. Students will treat peers and all school staff with respect.	Warning, Counseling, Detention, After School Detention, Suspension
2. . NO Gum is Allowed on Campus	Warning, Confiscation, Detention
3. Students will eat lunch in designated areas and not litter, throw food, or feed birds.	Warning, Lunch Time Out, Detention
4. Students will not ride bicycles or skateboards on school property.	Warning, Detention, Loss of Privilege
5. Students will not leave class without teacher permission. Students may not skip any class period without a valid excuse obtained through attendance, administration, counseling, or the teacher for that class period.	Detention, Suspension, Cyber Suspension
6. Students may not leave campus during the school day without first being checked out by a parent or guardian through the Attendance or Health Office.	Detention, Suspension, Cyber Suspension
7. Students will adhere to the Dress Code policy	See Dress Code Policy
8. Students will adhere to the Academic Honesty Policy	See Academic Honesty policy
9. Students will behave appropriately on the bus.	Counseling, Detention, Suspension from Bus, Loss of Bus Privilege
10. Electronic devices will not be used or otherwise handled during class except with teacher permission. No laser pens allowed at school.	Warning, Confiscation- phone will be returned after parent contact is made, Detention, Cyber Suspension, Loss of Privilege
11. Unless otherwise directed by a staff member, cell phones should be turned off and out of sight during class/instructional time.	Warning, Confiscation- phone will be returned after parent contact is made; Detention, Cyber Suspension, Loss of Privilege
12. Students will not engage in public displays of affection.	Warning, Counseling, Detention, Suspension
13. Students will arrive in class on time and be prepared to work.	Mandatory detention for each tardy except those excused through attendance, administration, or counseling. Students should report directly to the Attendance Office when tardy.

14. Students will not gamble.	Detention, Suspension, Cyber Suspension
15. Students will not cause, attempt to cause, or threaten to cause physical injury to another person.	1 to 5 day Suspension, Police intervention, Cyber Suspension
16. Students will not disrupt school activities or otherwise willfully defy the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.	Warning, Counseling, Detention, Class Suspension, Cyber Suspension
17. Students will not harass, intimidate or threaten students or staff.	Warning, Counseling, Detention, Suspension, Cyber Suspension, Expulsion
18. Students will not commit an obscene act or engage in profanity or vulgarity.	Warning, Counseling, Detention, Suspension, Cyber Suspension
19. Students will not possess, use, or furnish others with any controlled substance or drug paraphernalia at school or school events. Students will not be under the influence of any controlled substance while at school or school events.	3 to 5 day Suspension, Police Intervention, Expulsion, Referral to District's READI program
20. Students will not make terroristic threats against school officials or school property or both.	Police Intervention, Suspension, Possible Expulsion
21. Students will not use or possess tobacco, or any products containing tobacco or nicotine, lighter, matches, or rolling papers at school or school events.	Suspension, Police Intervention, Cyber Suspension
22. Students will not cause or attempt to cause damage or steal school or private property.	1 to 5 day Suspension, Restitution, Police Intervention, Cyber Suspension
23. Students will not commit or attempt to commit robbery or extortion.	1 to 5 day Suspension, Restitution, Police Intervention, Possible Expulsion, Cyber Suspension
24. Students will not knowingly receive stolen school or private property.	Suspension, Cyber Suspension, Restitution, Police Intervention, Possible Expulsion
25. Students will not use objects as makeshift weapons.	Confiscation, Suspension, Possible Expulsion
26. Students will not possess a knife or an imitation firearm.	Suspension, Possible Expulsion
27. Students will not harass, threaten, or intimidate a pupil who is a complaining witness in a school disciplinary proceeding.	Suspension, Police Intervention, Possible Expulsion
28. Students will not cause, attempt to cause, threaten to cause or participate in an act of hate violence or other hate crime.	Police Intervention, Suspension, Possible Expulsion
29. Students will not possess, sell, or otherwise furnish either an explosive or a firearm.	MANDATORY RECOMMENDATION FOR EXPULSION, Police Intervention
30. Students will not brandish a knife at another person	MANDATORY RECOMMENDATION FOR EXPULSION, Police Intervention
29. Students will not commit or attempt to commit sexual assault, or sexual battery.	MANDATORY RECOMMENDATION FOR EXPULSION, Police Intervention
32. Students will not sell or furnish any controlled substance.	MANDATORY RECOMMENDATION FOR EXPULSION, Police Intervention

STUDENT TECHNOLOGY PLAN

In an effort to provide technological access and educational resources to every student, Pacific Trails Middle School permits personally-owned technology (cell phones, notebooks, handheld devices, etc.) on school property for **academic purposes only**. All students **MUST** adhere to the Acceptable Use Policy (AUP) signed at the beginning of the school year. Failure to abide by the AUP and/or misuse of electronic devices may result in confiscation (returned only to a parent) and/or progressive disciplinary action which may include suspension or loss of this privilege. **As technology is constantly changing, administration reserves the right to alter or modify the Student Technology Plan. Students will be adequately notified of any changes, additions, or modifications as they occur.**

Personal Property: Students are responsible for their possessions at all times. The San Dieguito Union High School District assumes **NO RESPONSIBILITY** for lost or stolen electronic devices.

Cell Phones: Unless otherwise directed by a staff member, cell phones should be turned off and out of sight during class/instructional time. Cell phones may be used after school. Cell phone usage in a classroom is strictly guided by each teacher in their respective class for instructional use only. Unauthorized cell phone photos or video is prohibited at school and subject to progressive disciplinary action and/or loss of privilege.

Notebooks and Handheld Devices: Personal notebooks and handhelds on campus are to be used responsibly and for academic purposes **only**. Students are accountable for the content and usage of their notebooks and handheld (including all documents, images, videos, etc). Students must ask permission to use their notebooks and/or handheld devices during the instructional period. Failure to comply with these guidelines will result in progressive disciplinary action and/or loss of privilege.

Violations of the Student Technology Plan may include confiscation, parent contact, and disciplinary action.

STUDENT DRESS CODE

We believe that appropriate clothing for school contributes to a student's overall attitude. A student's appearance is a direct reflection of pride in oneself. Students are to wear clothing that is not disruptive to the education process, or offensive toward others. The following are guidelines for clothing attire at Pacific Trails Middle School. It is expected that students will:

1. Wear shirts and blouses that are at least waist length and do not expose the stomach area.
2. Wear skirts that are an appropriate length for school.
3. Wear shorts that are of appropriate length.
4. Wear clothing that does not advertise the use of tobacco, alcohol, drugs, and/or violence.

5. Wear shirts/clothing appropriate for school. Offensive or inappropriate slogans and pictures are not appropriate.
6. Wear clothing that does not interfere with learning. Students may not wear mesh shirts, tube tops, spaghetti strap tops, tank tops with low cut underarms, halter-tops or other backless tops.
7. Wear clothes that fit. Sagging pants, hanging belts, exposed underwear, or pant legs dragging the ground are inappropriate.
8. Wear shoes at all times.
9. Be safe. Chains of any kind or spiked apparel is not permitted.

When a violation of dress guidelines occurs, the student may receive the following consequences:

1. Student may be asked to turn shirt inside out.
2. Telephone call to parents for a change of clothes.
3. Student may be sent home.

Continued dress code violations will be considered defiance and will be referred for disciplinary action.

ACADEMIC HONESTY

Honest behavior is an expectation for all students in the San Dieguito Union High School District. The purpose of this regulation is to create and maintain an ethical academic atmosphere.

DISHONEST BEHAVIORS

Specific types of academic dishonesty that will not be tolerated include:

1. **Cheating on tests** – Any intentional giving of our use of external assistance relating to an examination, test, or quiz, without express permission of the teachers. This includes, but is not limited to, looking on another student's paper, sharing answers, or copying another student's paper.
2. **Fabrication** – Any intentional falsification or intervention of data citation, or other authority in an academic exercise.
3. **Unauthorized collaboration** – While collaboration is often encouraged, unauthorized collaboration is not permitted.
4. **Plagiarism** – Any intentional representation of another's ideas, works, or works as one's own. Plagiarism includes the misuse of published material, electronic material, and/or the work of other students. The original writer who intentionally shares his work for another to copy, without the permission of the teacher, is also engaged in plagiarism.
5. **Alteration of materials** – Any intentional and unauthorized alteration of student, teacher, or library materials.
6. **Forgery** – Any unauthorized signing of another person's name to school related documents.
7. **Theft**- Any unauthorized taking of academic materials.
8. **Transfer of unauthorized materials** – Any giving or selling of academic materials gained through unauthorized means.

CONSEQUENCES

Any alleged violation of this policy will be investigated thoroughly and appropriate disciplinary measures will be taken, in accordance with Board Policy. One of more of the following consequences may occur.

First Offense:

- a. Student will receive a zero on the assignment.
- b. The teacher will send "FILE" referral to the office.
- c. The teacher will notify the parent.

Second Offense:

- a. Student will receive a zero on the assignment.
- b. The teacher will send a referral to the office.
- c. The Assistant Principal will call the parent.
- d. Student will be place on academic probation and will sign an academic probation contract.
- e. Student will serve several hours at Saturday School.

Third Offense:

- a. Student will receive a zero on the assignment.
- b. The teacher will send a referral to the office.
- c. Assistant Principal will call the parent.
- d. The student will be suspended from school.
- e. Student may receive a reduction in class grade.